GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Sustainable Development Goals (SDGs) - Making the Village and Ward Secretariat as the focal point for implementation of Sustainable Development Goals (SDGs) – Orders – Issued.

GENERAL ADMINISTRATION (SC.A) DEPARTMENT

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G.O. Ms. No. 132 dated 04-11-2022

Read the following:-

1) G.O. Ms. No. 110, Panchayat Raj & Rural Development (MDL.I) Department, dated 19.07.2019.
2) Note from the Special Chief Secretary to Chief Minister, No. 88, dated 01.11.2022.

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ORDER:

In order to provide various Government / other services at the door steps of Citizens through Single Window system, to enhance transparency & accountability in delivery of Government services to the Citizens and ensure seamless delivery of Navaratnalu, Government have established Village and Ward Secretariats (VWS) in the State, vide G.O. first read above. Now the Secretariat system has become a backbone for implementing all flagship programmes of the Government.

2. The results of Government programmes/schemes come out in the form of indicators of the Sustainable Development Goals (SDGs). The Village and Ward Secretariats are the focal points that translate Global SDGs into local actionable tasks at the grassroot level. In order to ensure that all SDGs are effectively implemented at the local level by the VWS, the following instructions are issued –

(a) The Mandal level supervisory officers of functionaries at Village Secretariat and Municipal Commissioners in case of Ward Secretariat shall monitor the programmes that pave the path for achievement of Sustainable Development Goals. The Global Sustainable Development Goals should be translated into local actionable tasks. The details of the Mandal level supervisory officers is given in Annexure 1.

(b) Data updation has to be done regularly and it should be reviewed on monthly basis by the Secretaries/Heads of Department /Collectors. For data updation, the information in the SDG Portal maintained by the Planning Department and the data from Consistent Rhythms would be synchronized to avoid multiple sources of information coming from the grassroots. The Planning Department would ensure that this is done forthwith and used to prepare presentations for review of Hon'ble Chief Minister.

(c) While monitoring the SDGs, with regard to the eight initial set of indicators consisting of improving the Enrollment ratio and attending to anemic mothers or malnourished children, etc., the reports should also cover the individuals/households not covered by the system like mothers not coming to anganwadis, children not enrolled in school, and so on. For getting the baseline data, quick survey of house holds should be done by Village/Ward Volunteers and this data needs to be updated from time to time. This would be supervised by the Panchayat Secretaries/Data Entry Secretaries in the Village & Ward Secretariat working under the technical control of the Mandal Statistical Officer. In general, the DES shall provide technical support at every administrative unit level to the V&WS Department. The monthly Survey has to be completed by 10th of every month beginning with November 2022.

(d) All Secretaries, Principal Secretaries, Special Chief Secretaries and Heads of Departments shall inspect at least one Village & Ward Secretariat every fortnight and share their feedback and observation to Special Chief Secretary to Government, Village & Ward Secretariat Department and Secretary to Government, Planning Department. They will consolidate and make presentations to Chief Secretary during 3-5 p.m. on every second and fourth Wednesday of every month. The standard presentation format for the Chief Secretary to Government / Chief Minister Office shall be based on the formats given in Annexure-3 and prepared by the Special Chief Secretary to Government, Village & Ward Secretariats/Secretary to Government, Planning Department and communicated to the Chief Secretary/Chief Minister's Office as well as shared with all Secretaries and Heads of Department by 7 Nov 2022.

(e) In order to avoid duplication of visits by senior officers, allocation of secretariats will be done by Village & Ward Secretariat Department. The Village & Ward Secretariats Department would prepare the schedule for all upto 31 March 2023 for all Secretaries/HoDs and communicate to all by 7 Nov 2022 in the format given in Annexure-2. The Special Chief Secretary to Government, Village & Ward Secretariats in consultation with the Secretary to Government, Planning Department shall also prepare a standard inspection format in digital/paper form by 7 Nov 2022 and communicate to all Secretaries/HoDs in the State. The inspection would focus on the eight indicators, gradually expanding to 20 by April 2023.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. SAMEER SHARMA
CHIEF SECRETARY TO GOVERNMENT

To
All the Special Chief Secretaries, Principal Secretaries and Secretaries to Government.

All the Heads of Department.
The Special Chief Secretary to Government, Village & Ward Secretariats Department.
The Secretary to Government, Planning Department.
The Secretary to Government, ITE&C Department.
All the Collectors & District Magistrate.
Copy to :
All the Departments of Secretariat.
The Spl C.S / Secretaries/ Addl Secretary/ Joint Secretary to C.M
The P.S to Chief Secretary to Governent.
The P.S to Principal Secretary to Government (Poll)

//forwarded: by order//

ASST. SECRETARY TO GOVERNMENT (PERS.)

ANNEXURES TO G.O. Ms. No. 132 General Administration (SC.A) Department, dated 04-11-2022

Annexure - 1

S.No	Name of the functionary	Department	Supervisory authority		
			Mandal level	**Divisional level**	**District level**
1.	Panchayat secretary	PR&RD	Extension Officer, PR	Divisional Panchayat Officer	District Panchayat Officer
2.	Digital Assistant		Extension Officer, PR *(Administrative Control)*	Divisional Panchayat Officer *(Administrative Control)*	District Panchayat Officer *(Administrative Control)*
			Assistant Statistical Officer *(Technical control)*	Deputy Statistical Officer *(Technical control)*	District Economics & Statistical Officer *(Technical control)*
3.	Engineering Assistant		Assistant Executive Engineer *(Administrative Control)*	Deputy Engineer *(Administrative Control)*	Executive Engineer *(Administrative Control)*
			In case of execution of works of other departments, they will be under technical control of that respective departments	In case of execution of works of other departments, they will be under technical control of that respective departments	In case of execution of works of other departments, they will be under technical control of that respective departments
4.	Village Revenue Officer	Revenue	Mandal Revenue Officer	Revenue Divisional Officer	Joint Collector/DRO
5.	Village Surveyor Assistant	Survey & Settlements	Deputy/ Mandal Surveyor	Deputy Inspector of Survey	District Survey Land Officer
6.	Anganwadi	WCD	Supervisor	Child Development Project	Project Director

S.No	Name of the functionary	Department	Supervisory authority		
			Mandal level	**Divisional level**	**District level**
				Officer	
7.	Energy Assistant	Energy	Section Officer	Deputy Engineer	Executive Engineer
8.	Welfare & Education Assistant	Welfare departments	Mandal Development Officer	Divisional Level Development Officer (DLDO)	District Panchayat Officer (DPO)/Chief Executive Officer, Z.P.
9.	Welfare & Education Assistant	Education	Mandal Development Officer *(Administrative Control)*	Divisional Level Development Officer (DLDO) *(Administrative Control)*	District Panchayat Officer (DPO)/Chief Executive Officer, Z.P. *(Administrative Control)*
			APM, Education *(Technical Control)*	Deputy Educational Officer *(Technical Control)*	District Educational Officer *(Technical Control)*
10.	Mahila Police	Home	Station House Officer	Sub Divisional Police Officer (SDPO)	Superintendent of Police (SP)
11.	Agriculture/Horticulture/Sericulture Assistant	Agriculture	Mandal Agriculture Officer	Assistant Director	Deputy Director/Joint Director
12.	Fisheries Assistant	Fisheries	Assistant Fisheries Inspector	Fisheries Development Officer	Assistant Director/Joint Director

ANNEXURES TO G.O. Ms. No. 132 General Administration (SC.A) Department, dated 04-11-2022

Annexure 2: VWS Visit Programme for Secretaries/HoDs

	Name of Secretary/HoD	VWS to visit								
		Nov-22		Dec-22		Jan-23		Feb-23		Ma
		1 Fortnight	2 Fortnight	1 Fortnight	2 Fortnight	1 Fortnight	2 Fortnight	1 Fortnight	2 Fortnight	1 Fortnight

ANNEXURES TO G.O. Ms. No. 132 General Administration (SC.A) Department, dated 04-11-2022

Annexure 3: Formats for Review by HCM

1. **Anaemia:**

i. **Adolescent females aged 10-19 years who are anemic (Target – 9%) (separately for Anganwadis, Schools, Hostels).**

S.No	District name	Total No of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022						
			Less than 9%	9-20%	21-30%	31-40%	41-50%	51-60%	More than 60%

ii. **Pregnant Women aged 15-49 who are anemic (Target – 23%) (Anganwadis)**

S.No	District name	Total No of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022				
			Less than 23%	23-30%	31-40%	41-54%	More than 54%

2. **Malnourishment:**

i. **Percentage of stunted children who are under five years (Target – 20%) (Anganwadis)**

S.No	District name	Total No of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022				
			Less than 20%	20-25%	26-30%	31-35%	More than 35%

ii. **Percentage of underweight children who are under five years (Target – 19%)**

S.No	District name	Total No of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022			
			Less than 20%	20-25%	26-30%	More than 30%

Dropouts and basic school infrastructure (UDISE)

i. **Children dropout in Higher Secondary level (class 11 – 12) during academic year 2022-23 (Target – 100%)**

S.No	District name	Total no of schools ÷ Total no of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022					
			less than 55%	55-70%	71-80%	81-90%	91-99%	100%

ii. **Children dropout in elementary Education (class 1 – 8) during academic year 2022-23 (Target – 100%)**

S.No	District name	Total no of schools ÷ Total no of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022		
			Less than 90%	90-99%	100%

iii. **Percentage of schools with access to basic infrastructure (Target – 100%)**

S.No	District name	Total no of schools ÷ Total no of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022				
			less than 85%	85-90%	91-95%	96-99%	100%

[**Note-** Basic Infrastructure – Class Rooms, Furniture, Functional Electricity, Safe Drinking Water, Separate functional Toilets for Boys & Girls]

iv. **Percentage of schools with functional Girls Toilets (Target – 100%)**

S.No	District name	Total no of girl toilets ÷ Total no of VWS	Number of VWS in categories this fortnight/starting number in Oct 2022				
			less than 75%	75-80%	81-90%	91-100%	100%